

**UPPER DARBY TOWNSHIP
PUBLIC WORKS DEPARTMENT**
100 Garrett Road
Upper Darby, PA 19082
Phone: 610-734-7635 Fax: 610-734-7775
Email: publicworks@upperdarby.org

TRAFFIC CALMING PERMIT APPLICATION

Permit # _____ Date _____

Name of Street/Road: _____

Street/Block: _____

Applicant (Residents' Rep): _____

Phone # _____ Cell # _____ Email/Fax# _____

Reason: _____

Applicant Signature: _____

PROCESS

- **Inquiry:** Initial contact made by specifically affected property owners inquiring about traffic calming; petitions, forms, and other documents will be available for distribution or the Township itself identifies an area that may benefit from traffic calming measures.
- **Informational Presentation:** If requested by **50% of the specifically affected property owners**, staff will schedule a preliminary meeting to present background information on traffic calming and explain the Township's traffic calming policy. This will be a meeting open to the public.
- **Petition:** After staff reviews minimum petition requirements (**75% of generally affected property owners**) with residents, petition will be submitted.
- **Traffic studies:** Accident history reviewed, and speed and volume traffic studies are performed.
- **Develop Plan:** Neighborhood traffic calming plan developed by Township staff. (Continued).
- **Public Meeting:** Public information meeting(s) held with all generally affected residents to disseminate information on proposed traffic calming plan and receive input, after which the neighborhood traffic calming plan will be finalized.
- **Vote:** Specifically affected property owners vote. **75% must vote in favor of project** to proceed with implementation.

- **Construction:** If the result of the vote is favorable, at the Chief Administrative Officer's discretion, the neighborhood traffic calming plan is placed on a schedule for the installation of the traffic calming features. The traffic calming plan will be constructed as funding allows, subsequent to Council passing a resolution in favor of implementing the plan.

LOCATION GUIDELINES

- Speed humps shall be located at the middle of a street block when one is determined by the Superintendent of Police to be sufficient, or at locations of 25% or 75% of the length of the block, if two are determined to be needed.
- There will be no more than two speed humps per block.
- Speed humps shall not be placed on streets with more than one lane in each direction.
- The rubber, bolted speed hump is the preferred traffic calming device at all locations.
- The minimum distance from an intersection to a traffic calming device shall range from 150 feet for unsignalized intersections to 250 feet for signalized intersections.
- Any traffic calming feature shall be visible to oncoming traffic for a least the minimum safe stopping sight distance, based on the 85th percentile speed. Traffic calming shall take into account existing drainage features and bicycle facilities.
- Where feasible, the features shall be located near street lights for improved nighttime visibility of the feature and required signage should be placed on property lines as opposed to directly in front of a residence.
- When possible, a required sign will be placed on an existing light pole/utility pole. Where feasible, the features shall be located to minimize impacts to on-street parking.
- Diverters should not be installed where traffic is likely to be rerouted to other residential streets.

REVIEW COMMENTS

Police:

Approve ___ Reject _____

Reason for Rejection:

Date: _____

Fire Department:

Approve ___ Reject _____

Reason for Rejection:

Date: _____

City Engineer: _____

Approve ___ Reject _____

Reason for Rejection:

Date: _____

Approved by Public Works: _____

Approve ___ Reject _____

Reason for Rejection:

Date: _____